

**STUDENTS**

**District-Provided Access to Electronic Information, Services and Networks General**

The District makes Internet access and interconnected computer systems available to District students and faculty. The District provides electronic equipment and networks, including access to the Internet, as part its instructional program and to promote educational excellence by facilitating resource sharing, innovation, and communication. The District will provide training conducive to maximizing effective and appropriate use of these resources.

The District expects all students to take responsibility for appropriate and lawful use of this access, including good behavior on-line. The District may withdraw student access to its network and to the Internet when any misuse occurs. District teachers and other staff will make reasonable efforts to supervise use of computers, the network and Internet access; however, student cooperation is vital in exercising and promoting responsible use of this access.

**Curriculum**

Use of District electronic equipment and networks will be consistent with the curriculum adopted by the District, as well as with varied instructional needs, learning styles, abilities, and developmental levels of students and will comply with selection criteria for instructional materials and library materials. Staff members may use the Internet throughout the curriculum consistent with the District's educational goals.

**Acceptable Uses**

1. Educational Purposes Only. All use of the District's electronic network must be: (1) in support of education and/or research, and in furtherance of the District's stated educational goals; or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any materials that are stored, transmitted, or received via the District's electronic network or District computers. The District reserves the right to monitor, inspect, copy, review, and store, at any time and without prior notice, any and all usage of computers, systems, networks and Internet access and any and all information transmitted or received in connection with such usage.
2. Unacceptable Uses of Network.
  - Uses that violate the law or encourage others to violate the law
  - Uses that cause harm to others or damage to their property
  - Uses that jeopardize the security of computers, systems, or networks of the District or others
  - Exposing self or others to the potential of personal harm
  - Uses that are commercial transactions.

**Warranties/Indemnification**

The District makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. The District is not responsible for any information that may be lost, damaged, or unavailable when using the network or for any information that is retrieved or transmitted via the Internet. The District will not be responsible for any unauthorized charges or fees resulting from access to the Internet. Any user is fully responsible to the District and will indemnify and hold the District, its trustees, administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer network and the Internet, including, but not limited to, any fees or charges incurred through purchase of goods or services by a user. The District expects a user or, if a user is a minor, a user's parents or legal guardian to cooperate with the District in the event of its initiating an investigation of a user's use of access to its computer network and the Internet.

**Violations**

If a user violates this policy, the District will deny a student's access or will withdraw access and may subject a student to additional disciplinary action. An administrator or building principal will make all decisions regarding whether or not a user has violated this policy and any related rules or regulations and may deny, revoke, or suspend access at any time, with that decision being final.

Policy History: First Reading: Second Reading: Third Reading: Adopted on: Effective on: Revised on:

April 18, 2005 – Board of Trustees June 13, 2005 – School/Community Committee June 20, 2005 – Board of Trustees June 20, 2005 July 1, 2005

**Billings School District 2**

**STUDENTS**

**District-Provided Access to Electronic Information, Services and Networks for Students**

Technology is provided for BPS staff and students to conduct research and to learn and communicate with others. Communications over the network and files stored on district equipment should not be considered private. The communications and files may be treated like school lockers – administrators and faculty may review files and messages to maintain system integrity and insure users are acting responsibly. Additionally, the technology department may disable, uninstall or block traffic at any time with no prior notice to maintain system integrity.

Students with email accounts may access that account from school so long as the student agrees to use the account responsibly, by being respectful of others, using appropriate language and following good safety and netiquette practices.

**Violations of the Acceptable Use Policy include**, but are not limited to, the following activities:

- ·Engaging in illegal activities
  - ·Producing, sending or displaying pornography, offensive messages, offensive language or other offensive media, e.g. audio, video or text messages
  - ·Engaging in conduct prohibited by other district policy and procedure o e.g. - Being cruel to others by sending or posting harmful material through interactive media or social networking sites (Cyberbullying) - See 3250-P1
  - ·Producing, sending or displaying racist, harassing, insulting, threatening or false content and/or communications
  - ·Using district resources for campaigning or promotion of candidates or ballot issues
  - ·Utilizing technological resources for **non-curricular** purposes
- o e.g. - interactive games, p2p file sharing, downloading games, shareware or freeware, streaming audio & video
- ·**Excessive** use of technological resources that creates a negative impact on the learning environment ▪ e.g. - interactive games, p2p file sharing, downloading games, shareware or freeware, streaming audio & video, excessive printing or file storage
  - ·Disclosing personal information outside the district's network
  - ·Posting pictures of yourself or others without permission from a teacher or administrator
  - ·Accessing, trespassing in and/or changing other users' settings, files and/or folders without their permission
  - ·Using district resources for buying, selling, personal profit or gain
  - ·Sharing passwords or logging on as another user without their permission
  - ·Impersonating others using district resources
  - ·Producing or transmitting viruses, Trojan horses, worms or other destructive files
  - ·Using chats or instant messaging (IM), or other interactive media unless specified under curriculum or as approved by the supervising teacher or administrator
  - ·Engaging in gambling or betting
  - ·Plagiarizing and violating copyright laws
  - ·Using personal electronic devices unless approved by a teacher or administrator for educational purposes e.g. – cell phones, MP3 players, PDAs, cameras
  - ·Attaching devices to the network without prior approval from the supervising teacher or administrator
  - ·Attaching personal equipment, such as laptops, to the district network, installing district software on it or having district personnel maintain it without permission from the Director of Technology
  - ·Bypassing the district Web Filter Violation of the regulations is unethical and may constitute a criminal offense. Should a student commit any violation of the regulations, computer privileges may be limited or revoked, school disciplinary action may be taken and/or appropriate legal action may be pursued.

#### **Implementing Policy 3205**

Procedure History: Issued by Superintendent on: Presented to Board on: Revised on:  
District-Provided Access to Electronic Information, Services and Networks  
August 16, 2005 September 12, 2005 August 7, 2008